

## **POL008 Supply Chain Policy**

BUILD ON CONFIDENCE

Our aim is to engage with our supply chain in an open and collaborative manner to foster mutually beneficial and positive business relationships and, where possible, encourage better procurement of sustainable products, materials and techniques. As a business we are focussed on continuous improvement and organic growth, and encourage innovation wherever possible. We recognise the role our suppliers play and wish to share success with them.

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We also recognise our responsibilities to the communities in which we work, and to support local economies where possible.

This policy has been developed to assist in compliance with our Quality, Health and Safety, and Environmental management systems. In doing so this document supports our ISO9001, ISO14001, and ISO45001 Policies. Reference should also be made to our Labour Standards Policy, Modern Slavery Policy, Anti-corruption Policy, and Sustainability Policy.

## **Engaging with our suppliers**

- We shall be honest and fair in our dealings with our Suppliers
- We shall not engage in bribery
- We shall periodically assess and prequalify suppliers to ensure they meet our requirements
- We shall assess our Suppliers' services fairly based on a balance of resource availability, cost, knowledge and experience, and adherence to Geotechnics standards
- We shall ensure that payment terms are met
- We shall monitor supplier performance during, and at closeout, of every project. When necessary issues raised shall be discussed with our supplier as soon as practical with the aim of fair resolution
- We shall, where practical and cost effective, procure services and materials from sustainable sources
- We shall listen to our Suppliers and welcome any feedback on our business relationships

## Supplier commitment to Geotechnics

- We expect our suppliers to be fully aware of our standards, procedures and policies and to share our commitment to their implementation
- We expect our suppliers to adhere to all current UK legislation
- We expect our suppliers to pay their staff a fair wage and provide good quality, safe working conditions
- We expect our suppliers to supply good quality products and materials from sustainable, local and ethical sources where practical
- We expect our suppliers to ensure everyone has the right competency and appropriate training to undertake their job
- We expect our suppliers to ensure all accidents and incidents are reported and undertake/assist in investigations as appropriate
- We expect our suppliers to protect the assets of Geotechnics and their clients, including confidential information

All Geotechnics employees responsible for procurement of any sort within the company will take a proactive role in implementing this policy.

This policy shall be reviewed annually. It shall be communicated to all staff via email, saved on our server, and copies will be posted on all our office and, where appropriate, site noticeboards. Furthermore, it will be made available to members of the public on request.

We welcome discussion and feedback from our Suppliers.

Paul Hayes

Managing Director

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## Changes since last issue:

Rebrand

